

NOTICE OF ANNUAL GENERAL MEETING

Members are hereby advised of the convening of the **Forty-sixth Annual General Meeting** of the Queensland Trucking Association Ltd will take place on:

Date: TUESDAY, 12 APRIL 2022 **Time:** 5:00PM TO 6:30PM (APPROX)
Venue: ZOOM MEETING

All members/guests are eligible to attend the Online Annual General Meeting.

NOTE – REGISTER YOUR PARTICIPATION [ONLINE](#) NO LATER THAN **MONDAY 11 APRIL 2022**

The meeting will commence with a short presentation by Guest Speaker - TBC. (approx. 30 minutes)

AGENDA

1. **DECLARATION OF QUORUM**
Rule 4.6 provides for 15 members present in person (including a person attending as a Proxy).
2. **ATTENDANCE**
2.1 Present 2.2 Apologies 2.3 Proxies
3. **DECLARATION OF NOTIFICATION OF MEETING**
4. **MINUTES**
Confirmation of Minutes of the *Forty-fifth* Annual General Meeting convened on *Thursday, 15 April 2021*.
5. **RECEPTION AND CONSIDERATION OF PRESIDENT'S REPORT**
6. **RECEPTION AND CONSIDERATION OF FINANCIAL REPORT FOR PERIOD ENDING 31ST DECEMBER 2021**
7. **APPOINTMENT OF AUDITOR**
8. **ELECTION OF EXECUTIVE COMMITTEE**
9. **OTHER BUSINESS PROPERLY NOTIFIED TO COMPANY SECRETARY**
10. **CLOSURE**

By order of the Executive Committee,
Gary Mahon
Company Secretary
14 March 2022

NOTICE OF MEETING

BOARD OF DIRECTORS OF QTA LTD

A meeting of the Directors of the QTA Ltd (elected at the Annual General Meeting) will be convened immediately following the closure of the Annual General Meeting on **Tuesday, 12th April 2022**.

AGENDA

1. ATTENDANCE

- 1.1 Present
- 1.2 Apologies
- 1.3 Invited Guests

2. ELECTION OF BOARD OF DIRECTORS (RULE 5.1 OF CONSTITUTION)

- 2.1 Nomination and Election for President
- 2.2 Nomination and Election for Vice- President
- 2.3 Nomination and Election for Treasurer

3. SUSPENSION OF STANDING ORDERS

That standing orders be suspended and that any Company business or action required be referred to the Executive Committee and the Chief Executive Officer for attention and where necessary completion.

4. CLOSURE

2021 AUDITED FINANCIAL STATEMENTS

The Association's Audited Financial Statements for the Year ended 31st December 2021 have been endorsed by the Association's Executive Committee at their meeting held 11th March 2022.

The Accounts will be tabled at the Annual General Meeting. Members interested in obtaining an emailed copy may do so by contacting the Association's office.

PLATINUM PARTNERS 2022



NOMINATION FORM

QTA BOARD OF DIRECTORS – YEAR 2022

Rule 5.3 of the Constitution of the Queensland Trucking Association Ltd provides for a Board of Directors existing for the Management of the affairs of the Association. The Board shall consist of, not less than 5, nor more than 15 Directors who shall include the President, the Vice President, Honorary Treasurer and Immediate Past President.

At the first meeting following the Annual General Meeting the Board of Directors shall elect the President, Vice President and Treasurer from their own number. (Rule 5.1 of the Constitution)

In accordance with Rule 5.3 of the Constitution one half of the current Board of Directors shall retire from office but be eligible for re-election.

NOMINATIONS ARE HEREBY CALLED FOR THE BOARD OF DIRECTORS OF THE QUEENSLAND TRUCKING ASSOCIATION LTD FOR THE YEAR 2022.

- *Each nomination shall be in writing and signed by the nominated member, the proposer and seconder.*
- *The nominee, proposer and seconder **must be financial members of the Association** or an authorised representative of a financial corporate member of the Association.*
- *The nominee is to provide a **Director Identification Number (Director ID)** prior to appointment as a QTA Company Director. If you do not have a Director ID you must obtain one prior to appointment. More information can be found at <https://www.abrs.gov.au/director-identification->*
- *The nomination **must be in the hands of the Chief Executive Officer of the QTA Ltd at least 7 days before the Annual General Meeting** (Rule 5.4 of the Constitution). ACCORDINGLY NOMINATIONS SHOULD BE IN THE HANDS OF THE CHIEF EXECUTIVE OFFICER BY CLOSE OF BUSINESS **TUESDAY, 5TH APRIL 2022.***
- *Each financial member present at the Annual General Meeting shall be entitled to vote for any number of candidates not exceeding the number of vacancies.*

NOMINATION FORM ON NEXT PAGE

**TO BE CONSIDERED FOR THE QTA LTD BOARD OF DIRECTORS FOR THE 2022 YEAR,
PLEASE PRINT, COMPLETE (WITH PROPOSER AND SECONDER) AND RETURN TO THE QTA OFFICE BY
EMAIL (ADMIN@QTA.COM.AU) NO LATER THAN TUESDAY, 5TH APRIL 2022.**



P 07 3394 4388
F 07 3397 9324
W www.qta.com.au

1/96 Cleveland St, Stones Corner Qld 4120

ABN 64 009 963 053

Trusted to Deliver. Driven by Service.

NOMINATION FORM

MEMBERSHIP OF QTA LTD BOARD OF DIRECTORS FOR THE 2022 YEAR

The member named in the schedule hereto as proposer **HEREBY PROPOSES** the person named in the schedule hereto as nominee ("the nominee") to be a member of the Queensland Trucking Association Ltd Board of Directors for Year 2022 and the member named in the schedule hereto as seconder **HEREBY SECONDS** such nomination.

The nominee **HEREBY CONSENTS** to such nomination

THE SCHEDULE

NOMINEE:

Nominees Name: _____

Company (Membership) Name: _____

Address: _____

Director Identification Number: _____

Signature: _____ Date _____ 2022

PROPOSER:

Proposer's Name: _____

Company (Membership) Name: _____

Address: _____

Signature: _____ Date _____ 2022

SECONDER:

Seconders Name: _____

Company (Membership) Name: _____

Address: _____

Signature: _____ Date _____ 2022

SHOULD YOU WISH TO NOMINATE FOR THE 2018 QTA LTD BOARD OF DIRECTORS YOU ARE REQUESTED TO COMPLETE THE ABOVE & RETURN TO THE QTA OFFICE BY CLOSE OF BUSINESS, TUESDAY, 5th APRIL 2022.



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“PROXY FORM”

2022 ANNUAL GENERAL MEETING

As provided in the Constitution a “member”, attending the Annual General Meeting, includes a person attending as a Proxy or Attorney or as the Authorised Representative representing a Corporation, which is a member.

A member may vote by Proxy provided that the instrument appointing the Proxy has been deposited at the registered office of the QTA **not less than 24 hours** before the time for the holding of the meeting.

PLEASE NOTE:

Any member who is unable to be present at the Annual General Meeting of the Queensland Trucking Association Ltd may appoint a Proxy to represent them at the Meeting.

Please complete the below and return to the QTA Ltd office by email admin@qta.com.au **no later than 5:00pm Monday, 11th April 2022.**

I/We (Company Membership Name) _____

of (Address) _____

being a financial member of Queensland Trucking Association Limited. HEREBY

APPOINT Mr/Mrs (or Chairperson) _____

of (Company Membership Name) _____

or in their absence, **the Chairperson** of the Meeting as my/our proxy to vote on my/our behalf at the 46th Annual General Meeting of the Association to be held on Tuesday, 12th April 2022 and at any adjournment thereof.

As witness by hand this _____ day of _____ 2022.

Signature of Member